



Deshbandhu Polymer Limited

Corporate office: Mostafa Center, House - 59, Road - 27, Block - K, Banani, Dhaka - 1213.
Phone: +88-02-41081491, Fax: +88-02-41081471, website: www.deshbandhupolymer.com

NOTICE OF THE 18th ANNUAL GENERAL MEETING

Notice is hereby given to all shareholders of Deshbandhu Polymer Limited that the 18th Annual General Meeting will be held on Sunday, December 22, 2024, at 9:00 A.M. The meeting will be conducted by using a Hybrid System, combining both digital and physical presence (in compliance with the BSEC Order). The meeting will take place at the Factory Premises of the Company, located at Kawadi, Charsindur, Palash, Narsingdi, Bangladesh. Shareholders may also attend virtually through the link: <https://deshbandhu.bdvirtualagm.com> to transact the following Agenda:

AGENDA

1. To receive, consider and adopt the Audited Financial statements of the Company for the year ended 30 June 2024 together with the Auditors' Report and the Directors' Report thereon.
2. To declare a Dividend for the year ended June 30, 2024, as recommended by the Board of Directors.
3. To retire and reappoint Directors under section 91(2) of the Companies Act 1994.
4. To Appoint External/ statutory Auditors for the FY 2024-2025 and fix their remuneration.
5. To Appointment of Secretarial Auditor/Professional and fixation their fees for awarding certificates on compliance with the corporate governance code for the FY 2024-2025.
6. Miscellaneous.

By order of the Board
Sd/-
Md. Liakat Ali Khan
Company Secretary

Dated, Dhaka
November 30, 2024

Notes

- I. The record date was fixed on November 18, 2024 for the 18th AGM of the Company, Shareholders whose names will appear on the register of Members/CDS record on the record date will be eligible to attend the meeting and will be entitled to dividend.
- II. Shareholders entitled to attend and vote at the AGM may appoint a proxy to attend on their behalf. The proxy form, duly stamped with a revenue stamp of Taka 20.00 must be sent to the Share Department of the Company through emailing at dplshare@dbg.com.bd no later than 48 hours before the scheduled time of the meeting.
- III. In accordance with the BSEC Notification No. BSEC/CMRRD-D/2006-158/208/Admin/81 dated June 20, 2018, a soft copy of the Annual Report will be sent to the shareholders' e-mail address available in their BO Accounts with the Depository Participant (DP). The soft copy of the Annual Report for FY 2023-2024 and the Proxy Form will also be available on the company's website at www.deshbandhupolymer.com.
- IV. Written queries/comments, if any, expected to be replied to the 18th AGM should reach the Share Department of the Company, Shareholders may submit their questions or comments electronically up to 48 hours before the commencement of the AGM through the link: <https://deshbandhu.bdvirtualagm.com>
- V. Advance Income Tax (AIT) at 15% (instead of 10%) will be deducted from cash dividends if shareholders fail to update their BO account with a 12-digit e-TIN by **December 10, 2024**.
- VI. Merchant banks and all depository participants (DPs) are requested to provide a statement with details of their margin loan shareholders, including shareholder names, BO ID numbers, client-wise shareholding positions, gross dividends, receivables amounts, applicable tax rates, and net dividend receivable. They should also provide their bank name, account number, and routing number by December 10, 2024, to the company's corporate head office at Mostafa Center, House – 59, Road-27, Block-K, Banani, Dhaka-1213.
- VII. In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRD/2009-193/154 on October 24, 2013 and Dhaka Stock Exchange Listing Regulation and Chittagong Stock Exchange Listing Regulation 2015 "No Gift/ Gift Coupon/ Food Box shall be distributed in the ensuing 18th Annual General Meeting".